

# CITY OF GRETNA

740 2<sup>nd</sup> Street  
Gretna, LA 70053

## REQUEST FOR QUALIFICATIONS

for

### PROFESSIONAL DESIGN AND ENGINEERING SERVICES

for

### GRETNA RESILIENCE DISTRICT – 25<sup>TH</sup> STREET CANAL SUB BASIN IMPROVEMENTS

The City of Gretna hereby issues a Request for Qualifications (RFQ) for a design/engineering firm(s) that possess professional design credentials to implement the City's **Gretna Resilience District – 25<sup>th</sup> Street Canal Sub Basin Improvements**, a project funded by FEMA and DOTD. The selected firm will be responsible for: (1) all aspects of the projects design and procurement; (2) work collaboratively with the City and other project consultants toward all required permitting and EHP review; and, (3) oversee construction administration and engineering/inspection as necessary.

Interested parties are invited to secure a RFQ Packet from the City of Gretna by emailing a request to Matthew Martinec, Director of Planning and Major Projects at [mmartinec@gretnala.com](mailto:mmartinec@gretnala.com).

Responses received will be evaluated in accordance with the evaluation criteria identified in the RFQ Packet. The Packet also identifies the scope of services to be performed by the selected firm.

Firms submitting a response shall provide a submittal package following a format based on the designated evaluation criteria. Applicants shall include sufficient information about the firm's qualifications that demonstrates the necessary capabilities for implementation of the proposed project.

**Qualification response must be submitted in PDF format per the instructions in the Packet to [mmartinec@gretnala.com](mailto:mmartinec@gretnala.com) by 10 a.m. on July 10, 2020.**

The City of Gretna is an Equal Opportunity Employer. Small and minority-owned firms, women's business enterprises, and Section 3 businesses are encouraged to apply. Persons requiring reasonable accommodation to respond to this solicitation are requested to contact Matthew Martinec at (504) 363-1568 or [mmartinec@gretnala.com](mailto:mmartinec@gretnala.com) to discuss their needs.

**/S/ BELINDA C. CONSTANT**

**MAYOR**

**CITY OF GRETNA**

**STATE OF LOUISIANA**

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